

INDIAN INSTITUTES OF SCIENCE EDUCATION AND RESEARCH BERHAMPUR
RECRUITMENT AND CAREER PROGRESSION POLICY 2024 FOR NON-TEACHING EMPLOYEES

PREAMBLE

The non-teaching employees support the teaching and research activities at the Institute, and ensure that they are carried out with the utmost efficiency and efficacy. The Administrative staff plays a very crucial role in the smooth and efficient conduct of various academic and administrative activities on a day to day basis. The Scientific and Technical staff manage the research and teaching laboratories, and their expertise enables the Institute to do cutting-edge research at both the undergraduate and the graduate levels. The Engineering and IT staff have to keep the campus, with all its infrastructure, running efficiently.

Recruitment and Career Progression Policy (RCPP) 2024 for Non-teaching staff at IISER Berhampur

1. DEFINITIONS -

- a) In the present Policy, unless the context otherwise requires:
 - (i) "Act" means NITSER Act 2007;
 - (ii) "Statutes" means the First Statutes of the IISERs;
 - (iii) "Board" means the Board of Governors of Indian Institute of Science Education and Research Berhampur;
 - (iv) "Chairperson" means the Chairperson of the Board of Governors;
 - (v) "Director" means the Director of the Institute;
 - (vi) "Institute" means the Indian Institute of Science Education and Research Berhampur.
 - (vii) "Policy" means the "Indian Institute of Science Education and Research (Berhampur) Recruitment and Career Progression Policy 2024 (hereinafter referred as "RCPP 2024").
 - (viii) "Selection Committee" means the Selection Committee constituted as per the First Statutes of IISERs;
 - (ix) "DPC" means Departmental Promotion Committee.
 - (x) "LDE" means Limited Departmental Examination.
 - (xi) "NS" means Non Selection procedure applicable for promotion/ career progression through DPC.
 - (xii) "Internal candidate" means the employees of IISER Berhampur who apply for the posts.
- b) The words and expressions used but not defined herein shall be ascribed the same meanings as are respectively assigned to them in the Act and Statutes of IISERs.

2. CREATION OF POSTS -

- a) Non-teaching positions shall be created in the ratio of 1:1.1 of Faculty to Non-Teaching staff as per the norms prescribed by the Ministry of Education, Government of India.
- b) Isolated posts shall be filled only through Direct Recruitment.

3. RECRUITMENT POLICY -

- a) The Recruitment shall be done after following the prescribed due procedure.
- b) Method of Recruitment:
 - I. Direct Recruitment
 - II. Promotion
 - III. Deputation
 - IV. Absorption
 - V. Re-employment
 - VI. Short-term Contract
 - VII. Compassionate Appointment

4. BASIC PRINCIPLES AND APPLICABILITY

- a) IISER Berhampur Recruitment and Career Progression Policy (RCPP) 2024 shall be applicable for recruitment and financial upgradation for all non-teaching posts as set out herein. RCPP 2024 shall provide merit based career advancement in a given cadre.
- b) The educational qualifications and eligibility criteria except upper age limit for promotion to any substantive post shall be the same as prescribed for recruitment to such post from time to time-
- c) All posts shall be filled as per the procedure and methods prescribed in Institute RCPP 2024 in force at the time of occurrence of vacancy. In addition to career progression scheme, operation of Modified Assured Career Progression (MACP) scheme shall also run concurrently to assure a time bound financial upgradation to the employees as per the applicability. The condition for MACP/DACP shall be applicable to all levels as per DoPT guidelines for addressing the issue of career progression.
- d) The Board of Governors of the Institute shall decide the number of posts at each level as per the prescribed faculty to student ratio of 10:1 and faculty to non-teaching staff ratio of 1:1.1.
- e) Provisions regarding reservations, relaxation of age-limit and other concessions for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Economically Weaker Section (EWS) and other directives in accordance with the order issued by the Government of India from time to time shall be applicable. The reservation roster shall be maintained as per the reservation policy prescribed by the Central Government from time to time. The reservation roster shall be maintained in the cadre in which the employee is recruited through Direct Recruitment/Promotion.
- f) In respect of promotion to the sanctioned position, the effective date shall be the date of approval of joining the promoted post after the due process of selection as prescribed in IISERs Statutes.
- g) The policy of financial upgradation of pay level shall be applicable as per the rule as decided by the Competent Authority. All cases of movement to higher pay level shall be dealt with as per RCPP 2024. The fixation of pay of existing employees of the institute will be as per the applicable rules, subject to fulfilling the requisite norms laid down in RCPP 2024.
- h) In case any matter is not covered under this policy or is uncovered area or ambiguous in the approved RCPP-2024, the rules/guidelines of DoPT / Gol on the subject matter will prevail as approved by the Competent Authority.
- i) The RCPP 2024 shall be applicable prospectively from the date of approval by the Board of Governors of the Institute. This policy shall be applicable only to those employees who specifically opt in writing to be covered by the RCPP 2024. Employees who do not exercise the option on or before the stipulated date shall be deemed to have NOT OPTED. Employees who do not opt for RCPP 2024 shall continue with their current designation and pay scale and shall be covered under IISER Berhampur Recruitment Rule 2018 as applicable and approved by the Board of Governors. The employees have to exercise their option in the prescribed form as decided by the Competent Authority. Option once exercised will be final.

5. FINANCIAL UPGRADATION

- a) Financial upgradation shall be purely personal to the non-teaching employee and shall have no relevance to his / her seniority position.
- b) On grant of financial upgradation, there shall be no change in the designation, or status of the non-teaching employees unless otherwise prescribed in RCPP 2024.
- c) Non-teaching employees who have been placed in the higher level by Financial Upgradation / MACPS, shall not be mapped to the corresponding pay level of the substantive posts sanctioned by the Ministry of Education, merely on the basis of pay scale. Post at Pay Level 12 being a sanctioned position, only those employees who are appointed to such sanctioned post or promoted to such post through a due process as prescribed in the IISERs Statutes shall be eligible for further movement to Pay Level 13 and Pay Level 13A on completion of the prescribed residency period. Similarly, employees at Pay Level 10 shall also be eligible for further financial upgradation to Pay Level 11 and pay Level 12 only if they are appointed or promoted to vacant substantive post at Pay Level 10 as per the recruitment process prescribed in the IISERs Statutes. Similarly, employees at Pay Level 6 shall be eligible for further movement to Pay Level 8 and higher Pay Level 9 and Pay Level 10, only if they are appointed or promoted to vacant substantive posts at Pay Level 6 as per the recruitment process prescribed in the IISERs Statutes.

- d) The staff members presently at the Pay Level 3,4&5 will be considered for financial upgradation/movement to next higher level after completion of prescribed residency period as provided under DoPT guidelines through similar mechanism as applicable to other posts (approved by the BoG of the Institute in its 2024/1/26th meeting held on Feb 29, 2024).
- e) As such there shall be no additional financial upgradation for senior employees on the ground that the junior employee in the grade have got higher pay/grade.
- f) Financial upgradations shall be done strictly in accordance with hierarchy of levels.
- g) The effective date of movement from one pay level to higher pay level after completion of the required residency period as per career progression specified in the scale of pay of respective positions, shall be date of completion of residency period. However, this will be subject to the employee being recommended to higher level of pay by the DPC and approved by the Appointing Authority.

6. APPOINTING AUTHORITY

In accordance with Clause 16 of IISERs Statutes, all appointments in the Institute, except that of the Director, shall be made by:

- a) the Board, if the appointment is made of the Non-Teaching staff for Pay Level- 10 (Group-A) and above, as per rules.
- b) the Director, in all other cases.

7. CAREER ADVANCEMENT

Career Advancement Structure in each cadre shall be prescribed in this Policy.

8. RECRUITMENT POLICY

The Individual recruitment policy of each Post, Job Descriptions, Qualification and Experience for appointment to various posts, shall be as prescribed under this policy which may be amended with the approval of the Competent Authority.

9. PROBATION AND CONFIRMATION

- a) Non-teaching employees in Group 'A', 'B' and 'C' on appointment to the Institute Services on Direct Recruitment shall be on probation for a period of one year:
 - i. Provided that the Competent Authority may extend the probation for such period as deemed fit, if the performance of the non-teaching employee is not up to the mark.
 - ii. Provided further that the period of probation may be extended by such period or periods as may be necessary, subject to the condition that the total period does not exceed double the prescribed period of probation for the post.
- b) On completion of the period of probation or any extension thereof, employee shall be confirmed through Departmental Confirmation Committee (DCC). DCC may adopt evaluation criteria based on APAR, performance report and /or interaction.
- c) If during the period of probation or any extension thereof, as the case may be, the Institute is of the opinion that an employee is not fit for permanent appointment, at that instant, the Institute may extend probation /terminate his / her appointment in the service. In case of internal candidates, he / she may revert to the post held by him / her prior to his / her appointment in the said group.
- d) As regards other matters relating to probation, the employees of the Institute will be governed by the instructions issued by the Government of India in this regard from time to time.
- e) An employee shall only be considered for financial upgradation at any group only after s/he is confirmed in his/her original cadre.

10. PROCEDURE OF RECRUITMENT

The appointments and procedures for appointment shall be as per Clause 16 of IISERs Statutes.

11. DIRECT RECRUITMENT

The following procedure shall be followed for Direct Recruitment.

- a) The Institute shall invite applications for posts through an open advertisement on all India basis.
- b) Applications received pursuant to the advertisement as mentioned in (a) above, shall be scrutinized by a scrutiny committee constituted by the Competent Authority. The Competent Authority may formulate additional criteria for short-listing, based on academic performance and / or years of year of experience of the applicants, where the applications received are very large in number.
- c) The short-listed applications shall be placed before the Competent Authority for approval. After due approval, the shortlisted candidates shall be called to appear for the written test, trade / skill test / presentation or interview as the case may be, and as approved by the Board of Governors. There shall be no element of Interview for Group 'C' and Group 'B' Non-Gazetted post as per DoPT guidelines.
- d) The Selection Committee shall be constituted as per IISERs Statutes.
- e) Recommendations of the Selection Committee shall be placed before the Appointing Authority (Chairperson, BoG or Director as the case may be) for approval. Thereafter, appointment letters will be issued to the selected candidates.
- f) The panel of recommendations by the Selection Committee will remain valid for one year from the date of approval of the Competent Authority.
- g) In the event of a suitable candidate not being found as per the requirement for regular position, the selection committee may recommend a candidate for appointment on contract basis against the regular position at the same or junior level with commensurate consolidated remuneration for a period of 1 year, which may be extended up to 3 years based on satisfactory performance and the requirements of the Institute.

12. PROMOTION

- a) There shall be no probation in case of promotion from one Level to another Level in the same group.
- b) The Institute shall identify the position for promotion across all the cadre.
- c) The DPC shall adopt both modes i.e. Limited Departmental Examination (LDE) and Non-Selection (NS) mode with DPC for the promotion of Group C employees, LDE with DPC for promotion of Group B employees, and DPC for the Promotion of Group A employees as per RCPP 2024.
- d) The service rendered in the Institute and other equivalent Central Govt. / State Govt. / Autonomous Bodies including other IISERs shall only be counted as qualifying service for purpose of Promotion and Financial Upgradation, subject to (i) the candidate holding a substantive post in the previous department at the same level of posts, (ii) has applied for the post in response to an open advertisement, and (iii) has applied through proper channel. The contract /ad-hoc services (on consolidated pay) shall not be taken into account for consideration of eligibility for promotion.
- e) The minimum qualifying marks in the written / skill test in case of LDE will be 40% and the minimum APAR bench mark grading for upgradation / promotion will be "Very Good".
- f) Any employee who does not qualify in the written test or found unfit by the DPC for financial upgradation or promotion as the case may be, will be eligible for reconsideration only after completing one year from the date of approval of the proceedings of the DPC.
- g) Normally DPC shall meet twice in a year, subject to occurrence of eligible cases for promotion vacancy / upgradation. However, DPC may not be restricted to meet twice in a year in case need arises.

13. DEPUTATION

The following procedure shall be followed for appointment by Deputation

- a) The Institute shall invite applications for the vacant post on an all India basis.
- b) Application received pursuant to the advertisement as mentioned in (a) above, shall be scrutinized by a Scrutiny Committee constituted by the Competent Authority.
- c) Evaluation shall involve any one or more of these methods: interview, test, presentation, group discussion and evaluation of ACRs/APARs of the last five years.

- d) The period of deputation, shall be for 3 (three) years from the date of commencement of the deputation, extendable up to a maximum period of 5 years with the approval of the Competent Authority or as per DoPT guidelines as amended from time to time.
- e) Deputation shall be subject to vigilance clearance from the parent department.
- f) Vacancies caused by any incumbent being away on deputation, long illness, study leave or under any other circumstances for a duration of one year or more, may also filled by way of recruitment on Deputation basis.
- g) The other terms and conditions of the appointment on deputation will be governed by the guidelines in GoI/DoPT Letter No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, and as amended from time to time.

14. ASBORPTION (of employee appointed on Deputation)

- a) Notwithstanding anything contained in the Rules, persons appointed on Deputation and who fulfill the eligibility criteria as laid down for purposes of Direct Recruitment, shall be eligible for absorption, subject to the availability of vacancy and performance evaluation by the DPC.
- b) Such absorption shall be subject to the condition that the person on deputation exercises his / her option for absorption, and his/her parent department / cadre controlling authorities do not have any objection to him /her being absorbed in the Institute and the condition of absorption of part of terms and conditions of the advertisement.

15. ON-COMPASSIONATE APPOINTMENT

The compassionate appointment shall be made as per the Government of India guidelines against direct recruit sanctioned posts not exceeding 5% in a recruitment year at the entry level post of Group B & C category. Such appointments shall be made only based on the educational qualification of the dependent of the deceased employee and the need as assessed by the Institute.

16. AGE

- a) Age relaxation shall be given for SC/ST/OBC/ Person with Disability (PwD)/Ex-servicemen, Central Government employee as per the GoI norms.
- b) The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates.
- c) For Institute's regular employees **there will be no upper age limit**. However, at least a year of service has to remain on the last date of submission of the application till superannuation of the Internal candidate.

17. AGE OF SUPERANNUATION

- a) Registrar : 62 years
- b) Librarian : 62 years
- c) Medical Officer : 65 years
- d) All other non-teaching employees: 60 years

18. RESERVATON POLICY AND ASSESSEMENT OF VACANCY

- a) Institute shall follow reservation rules with respect to candidates belonging to SC/ST/OBC/EWS/PwD/Ex-servicemen etc. as the case may be and as per the guidelines of the Govt. of India issued from time to time. Accordingly, Reservation Roster/ Reservation Registers shall be maintained in the Institute for each group of sanctioned post as per the GoI norms.
- b) Assessment of vacancy shall be worked based on the Reservation Registers / Reservation Rosters applicable for each post considering sanctioned post vis-à-vis posted strength. Institute shall initiate the process of recruitment to fill in the post(s) through various methods of recruitment.

19. WAITING LIST

The Selection Committee will be empowered to recommend a panel of candidates, which will remain valid for a period of one year from the date of approval of the Competent Authority.

20. PAY FIXATION ON PROMOTION / MOVEMENT TO NEXT PAY LEVEL -

The pay fixation will be done as per the applicable rules.

21. ADVERTISEMENT

- a) After approval of the Competent Authority, recruitment section shall prepare and publish detailed advertisement containing all the general terms and conditions of the recruitment process, including the number of post(s) and vacancy in each category on the official website of the Institute and in newspapers having nationwide circulation to invite application from prospective candidates.
- b) In case of any corrigendum / addendum pertaining to this advertisement, the same shall be published in the Institute's website and other appropriate places. Accordingly, all applicants, in their own interest, are advised to regularly visit the Institute's website.

22. GENERAL TERMS AND CONDITION OF RECRUITMENT

- a) A mere fulfillment of required minimum qualifications and experience does not entitle a candidate to be called for test/interview/discussion.
- b) The Institute reserves the right to withdraw any advertised post(s) at any time without assigning any reason. Also, Institute reserves the right to fill or not to fill any or all the posts advertised.
- c) No correspondence whatsoever will be entertained from the candidates regarding postal delays/email communications, conduct and result of interview and reasons for not being called for interview or selection.
- d) Depending upon the qualification and experience, a higher start/salary (increment) may be offered in deserving cases.
- e) Separate application form shall be filled, if a candidate is applying for more than one post.
- f) Minimum requirement of experience can be relaxed by the competent authority in respect of exceptionally qualified candidates, having experience in reputed institutes and having very good credentials.
- g) The process of selection may include a written test/skill test/trade test and interview, if required, as the case may be.
- h) The applicants already employed in the Government /Semi Government Organizations /Public Sector Undertaking /Autonomous organizations must send their applications through proper channel OR produce a No Objection Certificate from their employer at the time of interview.
- i) Candidates have to produce the original documents at the time of or before appearing in Test/Interview for verification.
- j) Canvassing in any form shall lead to cancellation of candidature of the candidate.
- k) Incomplete applications shall be summarily rejected.
- l) The number of vacancies may increase/decrease from advertised number of positions.
- m) The Institute strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

23. AMENDMENTS

- a) This Policy may be reviewed from time to time by the Institute and amendments may be made with the approval of the Board of Governors.
- b) The BoG is empowered to frame/amend/relax Recruitment Rules keeping in view the guidelines issued by the Government of India on various aspects. Wherever the Recruitment Service Rules are silent, the Government of India Rules shall be followed.

24. DISPUTE RESOLUTION

- a) In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Competent Authority of IISER Berhampur in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/ interview shall be final and no query or correspondence shall be entertained in this connection from any individual or from any person acting on his behalf.
- b) Any dispute with regard to the selection/recruitment process shall be subject to Courts /Tribunals having jurisdiction over Berhampur.

- 25.** If any of the provision of RCPP 2024 is not in consistent with the MoE's Letter No. F No. 51-10/2017-TS.VII dated Sep 07, 2022 on Part 'A', Letter No. F No. 51-10/2017-TS.VII dated Nov 03, 2023 on part 'B' of the RRs and the decisions taken in the 2024-1/26th BoG held on Feb 29, 2024, the same will not be implemented.



INDIAN INSTITUTES OF SCIENCE EDUCATION AND RESEARCH BERHAMPUR

**UNIFORM RECRUITMENT RULE AND FINANCIAL UPGRADATION (CAREER PROGRESSION) POLICY 2024
FOR NON-TEACHING EMPLOYEES**

Sl. No.	Name of the Post	Common Nomenclature as per URR	Group	Pay Level
Registry Cadre				
1.	Registrar	Registrar	A	14
2.	Deputy Registrar	Deputy Registrar	A	12
3.	Assistant Registrar	Assistant Registrar	A	10
Ministerial Cadre				
4.	Superintendent (Senior Pay Scale)	Senior Superintendent	B	7
5.	Accounts Officer			
6.	Private Secretary	Private Secretary	B	7
7.	Office Superintendent	Superintendent	B	6
8.	Superintendent			
9.	Accountant			
10.	Junior Superintendent			
11.	Personal Assistant			
12.	Office Assistant (MS)	Office Assistant (MS)	C	5
13.	Junior Office Assistant	Junior Office Assistant	C	4
14.	Data Entry Operator			
15.	Junior Assistant (MS)	Junior Assistant (MS)	C	3
Librarian Cadre				
16.	Librarian	Librarian	A	14
17.	Deputy Librarian	Deputy Librarian	A	12
18.	Assistant Librarian	Assistant Librarian	A	10
19.	Library Superintendent	Library Superintendent	B	7
20.	Library Information Assistant	Junior Library Superintendent	B	6
Technical Cadre				
21.	Chief Technical Officer (IT/Laboratory)	Principal Technical Officer (Grade-I)	A	13
22.	System Administrator	Principal Technical Officer (Grade-II)	A	12
23.	Senior Scientific Officer	Senior Technical Officer (IT/Lab)	A	11
24.	Senior Technical Officer			
25.	Senior Technical Officer/Senior Scientific Officer (IT/Laboratory)			
26.	Scientific Officer	Technical Officer (IT/Laboratory)	A	10
27.	Technical Officer			
28.	Software Engineer			
29.	Technical Officer/ Scientific Officer (IT/Laboratory)			
30.	Placement Officer/Scientific Officer (Placement)			
31.	Scientific Superintendent	Senior Technical Assistant	B	7

Sl. No.	Name of the Post	Common Nomenclature as per URR	Group	Pay Level
32.	Senior Scientific Assistant			
33.	Senior Laboratory Assistant			
34.	Technical Superintendent			
35.	Senior Technical Assistant			
36.	Scientific Assistant	Technical Assistant	B	6
37.	Technical / Scientific Assistant			
38.	Technical Assistant			
39.	Software Assistant			
40.	Laboratory Technician (Senior Scale)			
41.	Junior Technical Assistant	Junior Technical Assistant	C	5
42.	Laboratory Technician/ Technician			
43.	Technician			
44.	Laboratory Technician			
45.	Laboratory Assistant (Senior Pay Level)			
46.	Laboratory Assistant	Laboratory Assistant	C	3
Engineering (Civil/Electrical) Cadre				
47.	Superintendent Engineer	Superintendent Engineer	A	13
48.	Project Engineer	Executive Engineer (Civil/Electrical)	A	11
49.	Executive Engineer			
50.	Executive Engineer (Project & Estate)			
51.	Assistant Executive Engineer	Assistant Executive Engineer (Civil/Electrical)	A	10
52.	Technical Officer (Civil & Elect.)	Assistant Engineer (Civil/Electrical)	B	7
53.	Assistant Engineer			
54.	Junior Engineer			
55.	Technical Assistant (Civil & Elect.)	Junior Engineer (Civil/Electrical)	B	6
Sports & Physical Education Cadre				
56.	Sports Officer	Sports Officer	A	10
57.	Physical Education Trainer	Physical Education Instructor	B	7
58.	Physical Education Instructor			
Medical Cadre				
59.	Medical Officer	Medical Officer	A	10
60.	Nurse	Nurse	B	7
61.	Nursing Assistant	Nursing Assistant	C	5
62.	Pharmacist	Pharmacist	C	5
Official Language Cadre				

Sl. No.	Name of the Post	Common Nomenclature as per URR	Group	Pay Level
63.	Hindi Officer/Rajbhasha Adhikari	Hindi Officer/Rajbhasha Adhikari	A	10
64.	Senior Hindi Translator/Superintendent (Rajbhasha)	Senior Hindi Translator (Rajbhasha)	B	7
65.	Junior Translator (OL)	Junior Translator (Rajbhasha)	B	6
66.	Junior Hindi Translator			
67.	Junior Translator (Rajbhasha)			
68.	Hindi Assistant (Multi Skill)	Hindi Assistant (MS)	C	5
Security Cadre				
69.	Chief Security Officer	Chief Security Officer	A	10
70.	Assistant Security Officer	Security Officer	B	6
71.	Security Officer			
Single Cadre				
72.	Veterinarian	Veterinarian	A	10
73.	Counselling Superintendent	Counsellor	B	7
Other Cadre				
74.	Laboratory Attendant (Semi-skilled)	Attendant	C	1
75.	Attendant			
76.	Attendant (Plumber/Electrician)			
77.	Attendant (Multi Skill)			

Sl. No.	Particulars	Details
1.	Name of the Post	Registrar
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 14
5.	Whether Selection Post or Non-Selection Posts	Selection as per Clause 16 (3) (c) of the First Statutes of IISERs.
6.	Age Limit for Direct Recruits / Deputation / Short-Term Contact	56 Years
7.	Minimum Educational Qualifications and Experience required for Direct Recruits / Deputation / Short-Term Contract.	Qualification: Master's Degree with at least 55% marks or an equivalent grade in a point scale and; Experience: At least 15 years' experience as Assistant Professor at Pay Matrix Academic Level 11 (or equivalent VI CPC Scale) and above (or) 8 years of service in the Pay Matrix Academic Level 12 (or equivalent VI CPC Scale) and above including as Associate Professor along with experience in educational administration. OR 15 years of administrative experience, of which 8 years as Deputy Registrar in Pay Matrix Level 12 or equivalent post in Government/Government Research Establishments/ Universities/ Statutory Organizations/ Government Organizations of high repute.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	Not applicable
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	Deputation (including Short Term Contract) or on contract recruitment basis for a period of 5 years as Statutes No.13
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Examination: Not applicable Deputation (including STC)/Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Deputy Registrar
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 12 After 5 years of service as Deputy Registrar in Pay Level 12, an incumbent will be assessed by the DPC for moving to the higher Pay Level 13 and re-designated as Joint Registrar (personal to the incumbent), after completion of 2 years in Pay Level 13 will be assessed by DPC for moving to higher Pay Level 13A with same designation as Joint Registrar (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection as per Clause 16 (3) (c) of the First Statutes of IISERs.
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	50 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Master's Degree with at least 55% marks or an equivalent grade in a point scale and; Experience: 5 years administrative experience as Assistant Registrar at Pay Matrix Level 10 (Pre-revised PB-3: GP ₹5,400) or equivalent post in Government/ Government Research Establishments/ Universities/ Statutory Organizations/ Government Organization of high repute.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% by Promotion through Selection under DPC, failing which by Deputation / Short Term Contract basis / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through section DPC: Assistant Registrar with regular service of 10 years with 5 years' experience in Pay Level 11. Deputation including STC/ Composite Method of Recruitment: Same as applicable for Direct Recruitment.
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Assistant Registrar
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 10 After 5 years of service as Assistant Registrar in Pay Level 10, an incumbent will be assessed by the DPC for moving to the higher Pay Level 11 and re-designated as Senior Assistant Registrar (personal to the incumbent), after completion of 5 years at Pay Level 11 will be assessed by DPC for moving to higher Pay Level 12 with same designation as Senior Assistant Registrar (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection as per Clause 16 (3) (c) of the First Statutes of IISERs.
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	40 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Master's Degree with at least 55% marks or an equivalent grade in a point scale wherever grading system is followed. Experience: 5 years' experience in Pay Level 7 or above or 7 years of experience in Pay Level 6 or above as Superintendent / Section Officer / Private Secretary or equivalent post in handling Administrative/ Finance & Accounting / Academic / Legal / Statutory / Audit / Stores & Purchase / Establishment Matters in Central / State Government / Central / State funded Educational Institutes / Govt. Universities / Comparable Research Establishment and other Institution of Higher Education.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Masters' Degree
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% by Promotion through Selection under LDE, failing which by Deputation / Short Term Contract basis / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made.	Promotion through selection under LDE quota: 5 years of experience in Pay Level- 7 OR 7 years of experience in Pay Level-6 OR 9 years of experience in Pay Level-5. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment.
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Senior Superintendent
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 7 The incumbent after completion of 2 years at Pay Level 7 will be assessed by LDE for moving to higher Pay Level 8. After completion of 2 years in Pay Level 8 will be assessed by LDE for moving to higher Pay Level 9. After completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay Level 10 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	38 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Master's Degree in any discipline with at least 50% marks or its equivalent grade Experience: At least 5 years of experience in Pay Level-6 or above as Junior Superintendent or equivalent post in handling Administrative/ Finance & Accounting / Academic / Legal / Statutory / Audit / Stores & Purchase / Establishment matters in Central / State Government / Central / State funded Educational Institutes / Govt. Universities / Comparable Research Establishment and other Institution of Higher Education.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point no. 7 above with 5 years of experience in Pay Level-6 or above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment.
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Private Secretary
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 7 The incumbent after completion of 2 years at Pay Level 7 will be assessed by LDE for moving to higher Pay Level 8. After completion of 2 years in Pay Level 8 will be assessed by LDE for moving to higher Pay Level 9. After completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay Level 10 and re-designated as Senior Private Secretary (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	38 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: - Master's Degree with at least 50% marks with an excellent command over the English language - Computer key depression speed equivalent to 60 words per minute - One-year Diploma/ Proficiency Certificate in Computer and office application from a recognised Institution. Experience: 5 years of relevant experience in Govt. organizations at Pay Level 6. Desirable: Sound knowledge of English Stenography/Shorthand with the speed of 100 words per minute.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: 5 years of experience in Pay Level-6 or above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment.
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Superintendent
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 6 The incumbent after completion of 6 years at Pay Level 6 will be assessed by LDE for moving to higher Pay Level 8 and re-designated as Section Officer (personal to the incumbent), after completion of 2 years at Pay Level 8 will be assessed by LDE for moving to higher Pay level 9, after completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay level 10 with same designation as Section Officer (personal to the incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	35 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Master's Degree with 50% in any discipline from a recognized University / Institute with excellent academic record. (OR) First class Bachelor's Degree or its equivalent from a recognized university or Institute in any discipline Experience: 5 years of experience in Pay Level-5 or equivalent in the areas or function in Office Administration / Establishment / Personnel / Facilities and Service Management / Finance and Accounts / Engineering and Estate Management/ Academic Administration (Student Affairs including Hostel Administration) / Legal / Statutory / Audit / Stores & Purchase matters in Govt. / Public Sector / Autonomous Organization / Educational / Training / Scientific / R&D / Institution or Comparable Experience in Reputed Firm / Organizations.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota, failing which by Deputation / Short Term Contract basis / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Department Quota: As per point no.7 above with 6 years' experience in Pay Level-5 and above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Office Assistant (Multi Skill)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "C"
4.	Pay Level (as per 7 th CPC)	Pay Level 5 The incumbent after completion of 6 years at Pay Level 5 will be assessed through LDE for moving to higher Pay Level 6 and after completion of 5 years at Pay Level 6 will be assessed through LDE for moving to higher Pay Level 7 and after completion of 2 years at Pay Level 7 will be assessed through LDE for moving to higher Pay Level 8 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	33 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Bachelor's Degree with at least 55% marks in any discipline with excellent computer proficiency in Office Applications like Word, Excel, Power Point etc. Experience: 5 years of relevant experience in handling Office works & equipment / knowledge of Computer Applications / Hospitality Management / in any Central / State Govt. or similar organized services / Semi-Govt. / PSU / Govt. Autonomous organization / Govt. Universities / Govt. Institute of National Importance.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota and NS, failing which by Deputation / Short Term Contract basis / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point No. 7 above with 5 years of experience in Pay Level-4 or above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Junior Office Assistant (Multi Skill)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "C"
4.	Pay Level (as per 7 th CPC)	Pay Level 4 The incumbent after completion of 5 years at Pay Level 4 will be assessed through LDE for moving to higher Pay Level 5 and after completion of 6 years at Pay Level 5 will be assessed through LDE for moving to higher Pay Level 6 and after completion of 5 years at Pay Level 6 will be assessed through LDE for moving to higher Pay Level 7 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	33 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Bachelor's Degree with 50% in any discipline with excellent computer proficiency in Office Applications like Word, Excel, Power Point etc. Experience: 4 years relevant experience in office environment.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota and NS, failing which by Deputation / Short Term Contract basis / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point No. 7 above with 5 years of experience in Pay Level-3 and above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Junior Assistant (Multi Skill)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "C"
4.	Pay Level (as per 7 th CPC)	Pay Level 3 The incumbent after completion of 5 years at Pay Level 3 will be assessed through LDE for moving to higher Pay Level 4 and after completion of 5 years at Pay Level 4 will be assessed through LDE for moving to higher Pay Level 5 and after completion of 6 years at Pay Level 5 will be assessed through LDE for moving to higher Pay Level 6 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	30 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Bachelor's Degree with 50% marks in any discipline with excellent computer proficiency in office applications like Word, Excel and PowerPoint etc. Experience: 3-years of relevant experience in office practices / hospitality and catering services
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: Not applicable Deputation (including STC) / Composite Method of Recruitment: Not applicable
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Librarian
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 14
5.	Whether Selection Post or non-Selection Posts	Selection as per Clause 16 of the First Statutes of IISERs on Direct Recruitment / Deputation / Short Term Contract
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	56 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: - Master's Degree in Library Science/ Information Science/ Documentation Science with at least 55% marks or an equivalent grade in a point scale wherever the grading system is followed. - A Ph.D. Degree in Library Science / Information Science / Documentation / Archives and Manuscript-keeping. - Evidence of innovative Library Services, including Integration of ICT in a Library. Experience: At least 10 years as Deputy Librarian (Academic Pay Level-12, including a minimum 3 years of experience in Academic Pay Level13-A) in the Library of any Technical University, Educational Institute of National importance, or any other large Technical Library.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under DPC: Not applicable Deputation (including STC)/Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Deputy Librarian
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 12 After 5 years of service at Pay Level 12, an incumbent will be assessed by the DPC for moving to the higher Pay Level 13 and re-designated as Joint Librarian (personal to the incumbent), after completion of 2 years at Pay Level 13 will be assessed by DPC for moving to higher level 13A with same designation as Joint Librarian (personal to the incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	50 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: I. A Master's Degree in Library Science/Information Science/ Documentation Science with at least 55% marks or an equivalent grade in a point scale wherever the grading system is followed. II. A Ph.D. Degree in Library Science/ Information Science / Documentation / Archives and Manuscript-Keeping. III. Evidence of innovative library services, including the integration of ICT in a Library. Experience: At least 8 years as Assistant Librarian (Academic Pay Level- 10), should have gained experience for at least 2 years in Academic Pay Level-11 in the Library of any Higher Education Institute/ University, Educational Institute of National Importance, or any other large Scientific or Technical Institute Library.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Yes Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% by Promotion through Selection through DPC, failing which Deputation (including Short Term Recruitment / Direct Recruitment etc. contract) / Composite Method of recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under DPC: As per point no. 7 above with at least 10 years experience as Assistant Librarian (Acad. Pay Level-10) or above, out of which at least 5 years should be in Acad. Pay Level-11 in the Library of any Higher Education Institute / University, Educational Institute of National Importance, or any other large Scientific or Technical Institute Library. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Assistant Librarian
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 10 (Academic) The incumbent after completion of 5 years at Pay Level 10 will be assessed by DPC for moving to higher Pay Level 11 and re-designated as Senior Assistant Librarian (personal to the incumbent), after completion of 5 years at Pay Level 11 will be assessed by DPC for moving to higher Pay Level 12 with same designation as Senior Assistant Librarian (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	40 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: - Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree with at least 55% marks or an equivalent grade in a point scale, wherever the grading system is followed - A consistently good academic record, with knowledge of computerization of a library. - Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil. /Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case maybe. Experience: At least 5 years of experience in managing large scale Scientific or Technical Institutional Library or University as a Library professional in a Supervisory capacity.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% by Promotion through Selection through DPC, failing which Deputation (including Short Term Contract / Direct Recruitment etc. contract) / Composite Method of recruitment
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under DPC: As per point no. 7 above with 5 years of experience in the PL 7 or above in managing large scale scientific or technical institutional library or university as a library professional in a supervisory capacity. Deputation (including STC)/Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Library Superintendent
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 7 The incumbent after completion of 2 years at Pay Level 7 will be assessed through LDE for moving to higher Pay Level 8. After completion of 2 years in Pay Level 8 will be assessed through LDE for moving to higher Pay Level 9. After completion of 2 years at Pay Level 9 will be assessed through LDE for moving to higher Pay Level 10 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	38 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: - Master's Degree in Library Science/Library and Information Science with 55% marks from a recognized University. OR - Master's Degree in any discipline plus a Bachelor's Degree in Library Science/Library and Information Science with 55% marks from a recognized University. Experience: 5 years of experience in the field of Library & Information Science in Pay Level-6 or above in Digital Library Management / Library Automation and Library Networking.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection through LDE, failing which Deputation (including Short Term Contract / Composite Method of recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: 5 years of experience in the field of Library & Information Science in Pay Level-6 or above in Digital Library Management / Library Automation and Library Networking. Deputation (including STC)/Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Junior Library Superintendent
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 6 The incumbent after completion of 6 years at Pay Level 6 will be assessed through LDE for moving to higher Pay Level 8 and re-designated as Senior Library Superintendent (personal to the incumbent), after completion of 2 years at Pay Level 8 will be assessed through LDE for moving to higher Pay level 9, after completion of 2 years at Pay Level 9 will be assessed through LDE for moving to higher Pay Level 10 with same designation as Senior Library Superintendent (personal to the incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	35 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: - Master's Degree in Library Science/Library and Information Science with 55% marks from a recognized University. OR - Bachelor's Degree in Library Science/Library and Information Science with first class from a recognized University Desirable: Diploma / Certificate in Computer Application/ Digital Library Management/ Library Automation from a recognized Institute or enough working experience in Library Digitization and Library Networking. Experience: 5 years of experience in the field of Library & Information Science in Digital Library Management / Library Automation and Library Networking in Central / State Govt. / Semi- Govt. / Govt. Autonomous organizations / Govt. Universities / Institutions of Higher Education.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: Not applicable Deputation (including STC)/Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Principal Technical Officer (Grade I)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 13 The incumbent after completion of 2 years at Pay Level 13 will be assessed by DPC for moving to higher Pay Level 13A with the same designation (personal to the incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	56 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: PhD /ME / M. Tech or equivalent in any branches of Science/ Technology from a recognised University / Institute. Experience: 15 years' experience as Scientific Officer or an equivalent post or above out of which 5 years' experience as Senior Scientific Officer in Level-12 (PB-3 with Grade Pay Rs.7600/-) or an equivalent post in Central / State Government Department/ Autonomous Bodies / University / Institution of National Importance / PSU etc.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% by Promotion through Selection through DPC, failing which Deputation (including short term Recruitment / Direct Recruitment etc. contract) / Composite Method of recruitment
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under DPC: Not applicable Deputation (including STC)/Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Principal Technical Officer (Grade-II)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 12 The incumbent after completion of 5 years at Pay Level 12 will be assessed by DPC for moving to higher Pay Level 13 and re-designated as Senior Principal Technical Officer (personal to the incumbent), after completion of 2 years at Pay Level 13 will be assessed by DPC for moving to higher Pay Level 13A with the same designation as Senior Principal Technical Officer (personal to the incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	50 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: B.E. / B. Tech. or M.Sc. / BS-MS in relevant field with first class or equivalent grade (6.5 in 10-point scale) and consistently excellent academic record. Experience: 5 years of relevant experience in Scientific / Technical / ICT / other relevant areas in the post carrying Pay Level 11 or equivalent post.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Yes Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% by Promotion through Selection through DPC, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point no. 7 above with 5 years of relevant experience in Scientific / Technical / ICT / other relevant areas in the post carrying Pay Level 11 or equivalent post. Deputation (including STC)/Composite Method of Recruitment: Same as applicable for Direct Recruitment.
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Senior Technical Officer (IT/Laboratory)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7th CPC)	Pay Level 11 The incumbent after completion of 5 years at Pay Level 11 will be assessed by DPC for moving to higher Pay Level 12 with the same designation (personal to the incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	50 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: B.E. / B. Tech. or M.Sc. / BS-MS Degree, in relevant field with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record. Experience: 5 years of relevant experience in Scientific / Technical / ICT / other relevant areas in the post carrying Pay Level-10 or equivalent post.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Yes Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% by Promotion through Selection under DPC, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under DPC: As per point no. 7 above with 5 years of relevant experience in Scientific / Technical / ICT / other relevant areas in the post carrying Pay Level- 10 or equivalent post. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Technical Officer (IT/Laboratory)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 10 The incumbent after completion of 5 years at Pay Level 10 will be assessed by DPC for moving to higher Pay Level 11 and re-designated as Senior Technical Officer (IT/Lab) (personal to the incumbent), after completion of 5 years at Pay Level 11 will be assessed by DPC for moving to higher Pay Level 12 with the same designation as Senior Technical Officer (personal to the incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	40 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: B.E. / B Tech. / MCA or M.Sc. / BS- MS Degree, in relevant field with first class or equivalent grade (6.5 in 10 point-scale) and consistently excellent academic record. Experience: IT: 5 years of proven experience in relevant fields in software development / Hardware / System Administration / IT & Networking / AI / Data Science and Engineering etc. in reputed pvt. Ltd. companies / Organisations /Universities. OR Lab: 5 years of proven research / laboratory experience in relevant field, e.g., operation of scientific / technical equipment and support to academic and research framework of premier research and academic Institutes/organizations. The overall research / laboratory experience gained after Master's Degree from premier research Institutes in relevant area and the working experience gained in academic and research Institutes of high repute should be at least 5 years, in total.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Yes Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% by Promotion through DPC, failing which Deputation (including short term Recruitment / Direct Recruitment etc. contract) /Composite Method of recruitment
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point no. 7 above with 5 years of experience in Pay Level-7 and above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Senior Technical Assistant
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 7 The incumbent after completion of 2 years at Pay Level 7 will be assessed through LDE for moving to higher Pay Level 8. After completion of 2 years in Pay Level 8 will be assessed through LDE for moving to higher Pay Level 9. After completion of 2 years at Pay Level 9 will be assessed through LDE for moving to higher Pay Level 10 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	38 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: B. Tech / B.E. or M.C.A. / M. Tech. / M.Sc. (CS or IT) with first class or equivalent grade OR Master's Degree in Science with at least 55% marks or its equivalent grade, in relevant discipline. Experience: The candidate should have worked for at least 5 years in Pay Level-6 of experience in Central/ State Govt. / Semi- Govt. / PSU / Govt. Autonomous Organisation/ Govt. Universities/ Govt. Institutes of National Importance / reputed scientific or technical organizations. Any other additional qualifications and experience / expertise as per requirement of the individual Institute, as specified from time to time in the Advertisement
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Yes Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point no. 7 above with 5 years in Pay Level-6. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Technical Assistant
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 6 The incumbent after completion of 6 years at Pay Level 6 will be assessed by LDE for moving to higher Pay Level 8 and re-designated as Assistant Technical Officer (personal to the incumbent), after completion of 2 years at Pay Level 8 will be assessed by LDE for moving to higher Pay level 9, after completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay level 10 with same designation as Assistant Technical Officer (personal to the incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	35 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: B.E. / B. Tech. / MCA with first class or M.Sc. / BS-MS with at least 55% marks in appropriate field. Experience: 5 years' relevant experience in handling advanced sophisticated instrument / research equipment in a laboratory / Academic / Research / reputed ICT organizations / Establishments of National/ International Repute. (OR) 5 years of hands-on experience and sound knowledge required in configuration, management and maintenance in any laboratory / Academic / Research / reputed ICT organizations / Establishments of National / International Repute in the following areas: I. Application Servers: Mail Server, Proxy, Web, DNS DHCP, LDAP, NFS, PXE, Storage and Radium Server, Website Management and Basic Development. II. Database Servers: MySQL and Oracle. III. Operating Systems: RHEL, Fedora, Microsoft Windows Family Administration and Support. Scripting: Basic shell scripting
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point No. 7 above with 6 years of relevant experience in Pay Level-5. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Junior Technical Assistant
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "C"
4.	Pay Level (as per 7 th CPC)	Pay Level 5 The incumbent after completion of 6 years at Pay Level 5 will be assessed through LDE for moving to higher Pay Level 6 and after completion of 5 years at Pay Level 6 will be assessed through LDE for moving to higher Pay Level 7 and after completion of 2 years at Pay Level 7 will be assessed through LDE for moving to higher Pay Level 8 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	33 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Bachelor's Degree in Science / Technology / Engineering in relevant field with at least 55% marks. Experience: 5 years' relevant experience in a laboratory / Academic / Research / Establishments of National / International Repute in handling scientific equipment related to the laboratories of Biological Sciences / Veterinary Sciences / Chemistry / Physics / Earth & Environmental Sciences / Computer Sciences / Electrical Engineering / Data Sciences / Chemical Engineering / Chemical Effluents treatment labs, Virtual classroom / Computer Networking and IT / E-Classroom / Audio Visual equipment/CCTV Networking etc.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota and NS, failing which Deputation (including short term Recruitment / Direct Recruitment etc. contract) / Composite Method of recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point No. 7 above with 5 years of relevant experience in Pay Level-4 or above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Laboratory Assistant
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "C"
4.	Pay Level (as per 7 th CPC)	Pay Level 3 The incumbent after completion of 5 years at Pay Level 3 will be assessed through LDE for moving to higher Pay Level 4 and after completion of 5 years at Pay Level 4 will be assessed through LDE for moving to higher Pay Level 5 and after completion of 6 years at Pay Level 5 will be assessed through LDE for moving to higher Pay Level 6 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	30 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: B.Sc. (Physics/ Chemistry / Earth & Environmental Sciences / Biological Sciences) with 50% of marks from a recognized University / Institute. Experience: 3-year relevant experience in handling Laboratory equipment and experiments.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: Not applicable Deputation (including STC) / Composite Method of Recruitment: Not applicable
12.	If DPC exists, what is its composition	NA

Sl. No.	Particulars	Details
1.	Name of the Post	Superintending Engineer
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 13 The incumbent after completion of 2 years at Pay Level 13 will be assessed by DPC for moving to higher Pay Level 13A with the same designation.
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	56 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: B.E. / B. Tech. in Civil Engineering with first class or its equivalent Grade with good academic record from a recognized University/Institute. Experience: At least 5 years' regular service as Senior Executive Engineer in Pay Level-12 or equivalent or 10 years' regular service as Executive Engineer in Pay Level-11 or equivalent in Central Govt. / State Govt. / Semi-Govt. / PSU / Statutory or Autonomous organization/ Govt. University / Institution of National Importance / reputed organizations under Central Govt. / State Govt. etc. dealing construction of building projects as per CPWD norms.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Yes Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% through DPC, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point no. 7 above with 5 years' regular service as Senior Executive Engineer in Pay Level-12 or above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment.
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Executive Engineer (Civil / Electrical)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 11 The incumbent after completion of 5 years at Pay Level 11 will be assessed by DPC for moving to higher Pay Level 12 and re-designated as Senior Executive Engineer (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	50 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: First class Bachelor's Degree in Civil / Electrical Engineering from a recognized University/ Institute. Experience: 10 years of experience at the level of Assistant Engineer or equivalent position in Pay Level -7 or above (OR) 5 years of experience as Assistant Executive Engineer or equivalent position in Pay Level-10 or above; in reputed Govt. Institutions/ Public Works Organisations / PSUs etc., dealing in construction of building projects as per Govt. / CPWD norms.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Yes Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% through DPC, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under DPC: As per point no. 7 above with 5 years of experience as Assistant Executive Engineer in Pay Level-10 or above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Assistant Executive Engineer (Civil / Electrical)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 10 After 5 years of service at Pay Level 10, an incumbent will be assessed by the Departmental Promotion Committee (DPC) for moving to the higher Pay Level 11 and re-designated as Executive Engineer (personal to the incumbent), after completion of 5 years at Pay Level 11 will be assessed by DPC for moving to higher Pay Level 12 with same designation as Executive Engineer (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	40 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: First class Bachelor's Degree in Civil / Electrical Engineering from a recognized University / Institute. Experience: 5 years of relevant experience in the Pay Level-7 or above as Assistant Engineer in the field of construction of Institutional Building, maintenance, designing and planning of civil works as per CPWD norms.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% through DPC, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under LDE: 5 years of experience as Assistant Engineer in Pay Level-7 or above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Assistant Engineer (Civil / Electrical)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 7 The incumbent after completion of 2 years at Pay Level 7 will be assessed by LDE for moving to higher Pay Level 8 and re-designated as Senior Assistant Engineer (personal to the incumbent), after completion of 2 years at Pay Level 8 will be assessed by LDE for moving to higher Pay level 9, after completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay level 10 and re-designated as Senior Assistant Engineer (personal to the incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	38 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Bachelor's Degree in Electrical / Civil Engineering with first class from a recognized University / Institute. Experience: With 3 years' relevant experience in Pay Level- 6 as Junior Engineer or above in the field of construction of Institutional Building, maintenance, designing and planning of civil works / electrical works as per CPWD norms (OR) Diploma in Electrical / Civil Engineering with first class from a recognized University/ Institute with 5 years relevant experience in Pay Level- 6 as Junior Engineer or above in the field of construction of Institutional Building, maintenance, designing and planning of civil works / electrical works as per CPWD norms.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point no. 7 above with 5 years of experience in Pay Level- 6. Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Junior Engineer (Civil / Electrical)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 6 The incumbent after completion of 6 years at Pay Level 6 will be assessed by LDE for moving to higher Pay Level 8 and re-designated as Assistant Engineer (personal to the incumbent), after completion of 2 years at Pay Level 8 will be assessed by LDE for moving to higher Pay level 9, after completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay level 10 with same designation as Assistant Engineer (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	35 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Bachelor's Degree in Electrical / HVAC/Civil Engineering with first class from a recognized University /Institute with at least 5 years of field experience in civil/ electrical/ HVAC works of construction/ maintenance of building projects preferably in organizations/ firms dealing with works as per CPWD/ PWD/ Govt. norms OR Diploma in Electrical / HVAC/ Civil Engineering first class from a recognized University / Institute with at least 8 years of field experience in civil/ electrical/ HVAC works of construction/ maintenance of building projects preferably in organizations/ firms dealing with works as per CPWD/ PWD/ Govt. norms.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: NA Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	NA

Sl. No.	Particulars	Details
1.	Name of the Post	Sports Officer
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 10 The incumbent after completion of 5 years in Pay Level 10 will be assessed by DPC for moving to higher Pay Level 11 and re-designated as Senior Sports Officer (personal to the incumbent), after completion of 5 years at Pay Level 11 will be assessed by DPC for moving to higher Pay Level 12 with same designation as Senior Sports Officer (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	40 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Master's Degree in Physical Education and Sports or Sports Science with first class (or an equivalent grade in a point-scale, wherever the grading system is followed). Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC, OR - Diploma in coaching from National Institute of Sports or from any equivalent Institute. - Should qualify in the physical fitness test in accordance with the relevant regulations of UGC as part of selection process. Experience: 5 years of experience in a Central/ State Educational Institutes/ Organizations of repute. - Should have demonstrated meritorious performance in National or International level events for at least 3 times in the past 5 years. - Record of having represented the university / college at the Inter-University / Inter-Collegiate competitions or the State and / or National Championships. - Evidence of organizing competitions and conducting coaching camps of at least two weeks' duration. - Evidence of having produced good performance of teams / athletes for competitions like State / National / Inter-University / combined university, etc.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year

Sl. No.	Particulars	Details
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment/ Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% by promotion through selection under DPC, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under DPC: As per point no. 7 above with 5 years' of experience in Pay Level-7. Deputation (including STC) / Composite Method of Recruitment: Same as Applicable for Direct Recruitment.
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Physical Education Instructor
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 7 The incumbent after completion of 2 years at Pay Level 7 will be assessed by LDE for moving to higher Pay Level 8 and re-designated as Senior Physical Education Instructor (personal to the Incumbent). After completion of 2 years in Pay Level 8 will be assessed by LDE for moving to higher Pay Level 9. After completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay Level 10 with the same designation as Senior Physical Education Instructor (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	38 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: - A Master's Degree in Physical Education and Sports or Sports Science with first class or 50% (or an equivalent grade in a point- scale, wherever the grading system is followed). - Diploma in coaching from National Institute of Sports (NIS) from any equivalent Institute. - Should qualify in the physical fitness test in accordance with the relevant regulations of UGC as part of selection process. Experience: 5 years of experience in a Central / State Educational Institutes / Organizations of repute. - Should have demonstrated meritorious performance in National or International level events for at least 2 times in the past 4 years. - Record of having represented the University / College at the Inter-University / Inter-Collegiate competitions or the State and / or national championships. - Evidence of organizing competitions and conducting coaching camps of at least two weeks' duration. - Evidence of having produced good performance of team / athletes for competitions like State / National / Inter-University / combined University etc.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% by Direct recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made	Promotion through Selection under Limited Departmental Quota: NA Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Medical Officer
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 10+NPA The movement of Medical Officer will be as per the DACP Scheme approved by MoE vide letter F. No. 33-04/2016-TS.VII dated 12/01/2018.
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	40 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register Experience: At least 5 years of post-qualification experience, after completing compulsory rotating internship, in a recognized large / multi-specialty hospital of good repute. Desirable: Post Graduate Qualification, preferably MD in General Medicine, or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: Not applicable Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Note:

- I. The Medical qualifications possessed by the candidates should have the recognition of the Medical Council of India.
- II. Completion of compulsory Rotating Internship Certificate, Registration Certificate, an official document showing name of College / Institution from where degree / Diploma has been done and official document showing name of the institution from where experience has been gained are required.

Sl. No.	Particulars	Details
1.	Name of the Post	Nurse
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 7 The incumbent after completion of 2 years at Pay Level 7 will be assessed by LDE for moving to higher Pay Level 8. After completion of 2 years in Pay Level 8 will be assessed by LDE for moving to higher Pay Level 9. After completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay Level 10 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	38 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Master's Degree (with 50% marks) in nursing from recognized University / Institutions (OR) First Class Degree in B.Sc. (Nursing) (4-year course) from a recognized Institute/ University. AND Should be registered as Nurses & Midwife in Indian Nursing Council / State Nursing Council Experience: 5 years clinical experience in minimum 50 bedded hospital recognized by Central / State Govt. / Medical Council of India.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point no. 7 above with 5 years of experience in Pay Level-6 or above. Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Nursing Assistant
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "C"
4.	Pay Level (as per 7 th CPC)	Pay Level 5 The incumbent after completion of 6 years at Pay Level 5 will be assessed through LDE for moving to higher Pay Level 6 and after completion of 5 years at Pay Level 6 will be assessed through LDE for moving to higher Pay Level 7 and after completion of 2 years at Pay Level 7 will be assessed through LDE for moving to higher Pay Level 8 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	33 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: B.Sc. (Nursing) (4-year course) from a recognized Institute/University. Must be registered with the Indian Nursing Council/State Nursing Council Experience: 5 years clinical experience in minimum 50 bedded hospital Organizations in Central Govt./ State Govt. / Recognized Private Hospitals / Nursing Homes / Pharmacies etc.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment / Deputation / Short- Term Contract / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: NA Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Pharmacist
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "C"
4.	Pay Level (as per 7 th CPC)	Pay Level 5 The incumbent after completion of 6 years at Pay Level 5 will be assessed through LDE for moving to higher Pay Level 6 and after completion of 5 years at Pay Level 6 will be assessed through LDE for moving to higher Pay Level 7 and after completion of 2 years at Pay Level 7 will be assessed through LDE for moving to higher Pay Level 8 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	33 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Bachelor's Degree (with 55%) in Pharmacy from an Institution recognized by the Central or State Govt. Should be registered as a "Pharmacist" under the Pharmacy Act, 1948. Experience: Relevant experience of 5 years as a Pharmacist at reputed minimum 50 bedded hospital / Organizations in Central Govt. / State Govt. / Recognized Private Hospitals / Nursing Homes / Pharmacies etc.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment / Deputation / Short- Term Contract / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: NA Deputation (including STC) / Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Hindi Officer / Rajbhasha Adhikari
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 10 The incumbent after completion of 5 years in Pay Level 10, will be assessed by DPC for moving to the higher Pay Level 11 and re-designated as Senior Hindi Officer (personal to the incumbent), after completion of 5 years at Pay Level 11 will be assessed by DPC for moving to higher Pay Level 12 with same designation as Senior Hindi Officer (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	40 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Master's degree (with 55 %) of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree (with 55 %) of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree (with 55 %) of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree (with 55 %) of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of an examination at the degree level; OR Master's degree (with 55 %) of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level. Experience 5 years' experience of using / applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa on advanced computerized system, preferably of technical or scientific literature under Central / State Governments/ Autonomous Body / Statutory Organizations / PSUs / Universities or recognized research or educational institutions.

Sl. No.	Particulars	Details
		OR 5 years' experience of teaching in Hindi and English or research in Hindi or English under Central / State Governments / Autonomous Body / Statutory Organizations / PSUs / Universities or recognized research or educational institutions. Description of relevant experience: 5 years of experience in Pay Level-7 as Senior Hindi Translator in Central / State Government / Central / State funded Educational Institutes / Govt. Universities / Comparable Research Establishment and other Institution of Higher Education in the following areas: - Should have knowledge of computer office applications in both Hindi and English with sufficient typing speed, proficiency in office applications like Word, Excel and Power Point etc. - The candidate must be able to use internet, web applications and online translation techniques independently. - Should be capable of Typing the documents in Hindi and English with ability to translate documents from Hindi to English and vice versa using all kinds of Hindi & English software in an independent manner. - Should be capable of using Hindi tools on advanced computerized systems. Knowledge of translation work from Hindi to English and vice versa using all software is essential.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	75% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 25% by Promotion through Selection under Limited Departmental Quota, failing which Deputation (including short term contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point No. 7 above with 5 years of experience in Pay Level-7. Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Senior Hindi Translator (Rajbhasha)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 7 The incumbent after completion of 2 years at Pay Level 7 will be assessed by LDE for moving to higher Pay Level 8. After completion of 2 years in Pay Level 8 will be assessed by LDE for moving to higher Pay Level 9. After completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay Level 10 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	38 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; OR Masters' degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level. OR Masters' degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level. OR Masters' degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of an examination at the degree level. OR Masters' degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level. Experience: 5 years' experience of using / applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa on advanced computerized system, preferably of technical

Sl. No.	Particulars	Details
		or scientific literature under Central / State Governments/ Autonomous Body / Statutory Organizations / PSUs / Govt. Universities or recognized research or educational institutions. OR 5 years' experience of teaching in Hindi and English or research in Hindi or English under Central / State Governments / Autonomous Body / Statutory Organizations / PSUs / Govt. Universities or recognized research or educational institutions.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point No. 7 above with 5 years of experience in Pay Level-6. Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Junior Translator (Rajbhasha)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 6 The incumbent after completion of 6 years at Pay Level 6 will be assessed by LDE for moving to higher Pay Level 8 and re-designated as Senior Hindi Translator (personal to the incumbent), after completion of 2 years at Pay Level 8 will be assessed by LDE for moving to higher Pay level 9, after completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay level 10 with same designation as Senior Hindi Translator (personal to the incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	35 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of an examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level. OR Two years' experience of translation work from Hindi to English and vice-versa in Central Government or State Government offices, including Government of India Undertakings or print and

Sl. No.	Particulars	Details
		electronic media, publication divisions / cells / houses or agencies working for Government or reputed non-government organisations. Experience: At least 5 years' office environment and typing skills in Hindi / English. Excellent computer skills for handling correspondence work / office files/ papers with proficiency in English & Hindi. Knowledge of translation work from Hindi to English and vice versa.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Yes
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	50% by Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment. 50% by Promotion through Selection under Limited Departmental Quota, failing which Deputation (including Short Term Contract) / Composite Method of Recruitment / Direct Recruitment etc..
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: As per point No. 7 above with 6 years of experience in PL-5 and above. Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Selection Committee and procedure as per the First Statute of IISERs

Sl. No.	Particulars	Details
1.	Name of the Post	Hindi Assistant (Multi-Skill)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "C"
4.	Pay Level (as per 7 th CPC)	Pay Level 5 The incumbent after completion of 6 years at Pay Level 5 will be assessed through LDE for moving to higher Pay Level 6 and after completion of 5 years at Pay Level 6 will be assessed through LDE for moving to higher Pay Level 7 and after completion of 2 years at Pay Level 7 will be assessed through LDE for moving to higher Pay Level 8 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	33 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Bachelor's degree in English (Honours) or Hindi (Honours) with first class. Experience: At least 3 years of experience of translation work from Hindi to English and vice- versa in Central Government or State Government offices, including Government of India Undertakings or print and electronic media, publication divisions / cells / houses or agencies working for Government or reputed non- government organisations. Desirable: Recognized diploma or certificate course in translation from Hindi to English or vice-versa from a recognized University/Institute.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: NA Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Chief Security Officer
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 10 The incumbent after completion of 5 years in Pay Level 10 will be assessed by the DPC for moving to higher Pay Level 11 (personal to incumbent), after completion of 5 years' at Pay Level 11 will be assessed by the DPC for moving to higher Pay Level 12 with same designation (personal to incumbent)
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contract	45 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: First Class Bachelor's Degree or its equivalent from a recognized University or Institute in any discipline. Experience: Minimum 5 years' supervisory experience in Army / Central paramilitary Forces in Govt. organization / Educational / Private Organization. (OR) Officer of the Police Departments of the Central / State / UT Governments with a minimum of 05 years' experience as Commissioner / Superintendent of Police / Additional Superintendent of Police.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: Not applicable Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Security Officer
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 6 The incumbent after completion of 6 years at Pay Level 6 will be assessed by LDE for moving to higher Pay Level 8, after completion of 2 years at Pay Level 8 will be assessed by LDE for moving to higher Pay level 9, after completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay level 10 with same designation.
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	40 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Bachelor's Degree with a minimum of 55% marks or its equivalent from a recognized University or Institute in any discipline. Experience: Ex- servicemen JCO (Subedar or higher rank) (OR) equivalent rank in other para-military forces with minimum of 05 years' experience (OR) Officer of the Police Departments of the Central / State / UT Governments with a minimum of 05 years of experience as Deputy Superintendent of Police /Assistant Commissioner of Police.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: Not applicable Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Veterinarian
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "A"
4.	Pay Level (as per 7 th CPC)	Pay Level 10 After 5 years of service in Pay Level 10, an incumbent will be assessed by the DPC for moving to the higher Pay Level 11 and re-designated as Senior Veterinarian (personal to the incumbent), after completion of 5 years in Pay Level 11 will be assessed by DPC for moving to higher Pay Level 12 with same designation as Senior Veterinarian (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	45 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: B.V.Sc. with 8 years of experience OR M.V.Sc. (Veterinary/ Pathology/ Microbiology/ Virology/ Medicine or Equivalent qualifications) with 5 years' experience in handling experimental animals including breeding and maintenance of transgenic animals. The candidate should have a proven track record of working in an animal research facility, preferably linked to an academic institution.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: Not applicable Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Counsellor
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "B"
4.	Pay Level (as per 7 th CPC)	Pay Level 7 The incumbent after completion of 2 years at Pay Level 7 will be assessed by LDE for moving to higher Pay Level 8. After completion of 2 years in Pay Level 8 will be assessed by LDE for moving to higher Pay Level 9. After completion of 2 years at Pay Level 9 will be assessed by LDE for moving to higher Pay Level 10 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	40 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Master's Degree (with 50%) in psychology (Clinical or Counselling) or Social Work (Medical & Psychiatric) with practical experience. Experience: 5 years' experience in counselling students with regard to their academic and psychosocial and emotional issues in any reputed academic Institute or a reputed organization
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: Not applicable Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable

Sl. No.	Particulars	Details
1.	Name of the Post	Attendant (Laboratory/IT/Plumber/Electrician/Catering)
2.	Number of Posts	As per sanctioned strength
3.	Classification	Group "C"
4.	Pay Level (as per 7 th CPC)	Pay Level 1 The incumbent after completion of 3 years at Pay Level 1 will be assessed by LDE for moving to higher Pay Level 2 (personal to the incumbent), and re-designated as Senior Attendant, after completion of 8 years at Pay Level 2 will be assessed by LDE for moving to higher Pay Level 4, after completion of 5 years at Pay Level 4 will be assessed by LDE for moving to higher Pay level 5 (personal to the incumbent).
5.	Whether Selection Post or non-Selection Posts	Selection
6.	Age Limit for Direct Recruits / Deputation / Short-term contact	32 Years
7.	Minimum Educational qualifications and experience required for Direct Recruits / Deputation / Short-term contract.	Qualification: Matriculation or three years Diploma from a recognized University / Institute in relevant field. Experience: 3 years of relevant experience in a laboratory / Academic / Research / Establishments of National / International Repute in handling scientific equipment related to the laboratories of Biological Sciences / Veterinary Sciences / Chemistry /Physics/ Earth & Environmental Sciences / Computer Sciences / Electrical Engineering / Data Sciences / Chemical Engineering / Chemical Effluents treatment labs, Virtual classroom / Computer Networking and IT / E-Classroom / Audio Visual equipment / CCTV Networking / Cooking, catering etc.
8.	Whether age, educational qualifications and experience prescribed for direct recruits will apply in the case of promotion.	Age: Not applicable Qualification: Not applicable
9.	Period of Probation, if any.	One year
10.	Method of Recruitment: Whether by Direct Recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods.	100% Direct Recruitment / Deputation (including Short Term Contract) / Composite Method of Recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades from which promotion / deputation / absorption to be made.	Promotion through Selection under Limited Departmental Quota: Not applicable Deputation (including STC)/ Composite Method of Recruitment: Same as applicable for Direct Recruitment
12.	If DPC exists, what is its composition	Not applicable